

## Section 2- Accounting statements 2016/2017 for Westbere Parish Council

Year ending			Notes and guidance
	31 March 2016 (£)	31 March 2017 (£)	<b>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</b>
<b>1 Balances brought forward</b>	14,086	18,075	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
<b>2 (+) Annual Precept</b>	11,515	11,611	Total amount of precept received or receivable in the year. Excludes any grants received.
<b>3 (+) Total other receipts</b>	6,724	4,987	Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.
<b>4 (-) Staff costs</b>	5,081	6,022	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
<b>5 (-) Loan interest/capital repayments</b>	0	0	Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
<b>6 (-) All other payments</b>	9,169	7,297	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5)
<b>7 (=) Balances carried forward</b>	18,075	21,354	Total balances and reserves at the end of the year. Must equal (1+2+3) minus (4+5+6)
<b>8 Total value of cash and short term investments</b>	18,075	21,354	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 <sup>st</sup> March – <b>to agree with bank reconciliation.</b>
<b>9 Total fixed assets plus other long term investments and assets</b>	56,553	56,553	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the council as at 31 <sup>st</sup> March
<b>10 Total borrowings</b>	0	0	The outstanding capital balance as at 31 <sup>st</sup> March of all loans from third parties (including PWLB)
<b>11 (For local councils only) Disclosure note Trust funds (including charitable)</b>	Yes	No	The council acts as sole trustee for and is responsible for managing trust funds or assets. <i>N.B The figures in the accounting statements above do not include any trust transactions.</i>
		No	

<p>I certify that for the year ended 31<sup>st</sup> March 2017 that the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be. Signed by Responsible Financial officer: Amanda Sparkes Date: 18/04/2017</p>	<p>I confirm that these accounting statements were approved by the council on this date: 16/06/2017 And recorded as minute reference: Minute No: 16 Signed by Chair of the meeting approving these accounting statements: Cllr Jeanette Dawson Date: 16/05/2017</p>
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